



MINUTES

Wisconsin Rapids Board of Education
Educational Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Anne Lee, Chairman
John Benbow, Jr.
Katie Bielski-Medina
Larry Davis
Sandra Hett
Mary Rayome
John Krings, President

May 2, 2016

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids WI
Conference Room A/B

TIME: Immediately following the Business Services Committee and Personnel Services
Committee meetings, but not before 6:15 p.m.

BOARD MEMBERS PRESENT: John Benbow, Jr., Katie Bielski-Medina, Larry Davis, Sandra Hett,
Anne Lee and Mary Rayome

BOARD MEMBER ABSENT: John Krings

OTHERS PRESENT: Colleen Dickmann, Casey Drake, Tracy Ginter, Patti Ritchay, Kathi Stebbins-
Hintz, Ruth Holtz, Kaycee Marks, Kelly Schaeffer, Teri Thomas, Jennifer
Wilhorn

I. Call to Order

Anne Lee called the meeting to order at 6:42 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Elementary English/Language Arts Curriculum and Partial Acquisition

Jen Wilhorn, Elementary Literacy Specialist, along with Ruth Holtz, Kaycee Marks, Kelly Schaeffer, and Teri Thomas, members of the Elementary English/Language Arts (ELA) Council for Instructional Improvement (CII) Sub-Committee, presented the proposed curriculum and partial acquisition for approval. Ms. Wilhorn reviewed how the ELA CII Sub-Committee, has been mapping the curriculum. She also reviewed how the elementary ELA CII Sub-committee has worked hard to identify the best materials for instruction. With the purchase of the *Writing Units of Study*, teachers will require ongoing and job embedded professional development.

The committee will continue to pilot materials in reading and grammar, as the elementary staff and committee are still seeking consensus on this decision.

ES-1 Motion by John Benbow, second by Mary Rayome, to approve the elementary English/Language Arts Curriculum Maps set out in Attachment A and on the WRPS curriculum web-site, with clarifications of the columns that say N/A.

Motion carried unanimously.

ES-2 Motion by John Benbow, second by Katie Bielski-Medina, to approve the purchase of the *Writing Units of Study* as set out in Attachment B, for no more than \$34,736.82, with shipping to be negotiated.

Motion carried unanimously.

B. 2016-17 Professional Development Plan

Kathi Stebbins-Hintz, Director of Curriculum and Instruction, reviewed the proposed WRPS Professional Development Plan for the 2016-17 school year, as well as steps taken to create the plan.

ES-3 Motion by John Benbow, second by Katie Bielski-Medina, to approve the proposed 2016-17 Professional Development Plan as set out in Attachment D.

Motion carried unanimously.

C. Professional Days

Ms. Stebbins-Hintz explained the proposal for changes of Professional Development Days. This proposal would spread the days throughout the school year. It would also eliminate the 7.5 hour requirement and add one additional Professional Day during the year. This change would make the use of time during these days more responsive to District, building and individual initiatives.

ES-4 Motion by Katie Bielski-Medina, second by John Benbow, to approve the Professional Development Day Proposal set out in Attachment E.

Motion carried unanimously.

D. 2016-17, 2017-18, 2018-19 Calendars

Colleen Dickmann, Superintendent, reviewed the proposed changes to the 2016-17 Calendar. Although this calendar was approved and published three years ago, there is a need for more on-going, job embedded professional development at the elementary level. Because the elementary schools meet the DPI instructional hours requirement, an additional day of Professional Development at the elementary level can be added. This would only be for 2016-17.

The proposed 2017-18 and 2018-19 Calendars set out in Attachment G reflect the additional professional development days, and the elimination of the 7.5 hour requirement.

ES-5 Motion by Mary Rayome, second by Katie Bielski-Medina, to approve one additional professional development day for the eight WRPS elementary schools on December 2, 2016, as set out in Attachment F.

Motion carried unanimously.

ES-6 Motion by Mary Rayome, second by John Benbow, to approve the proposed 2017-18 and 2018-19 calendars as set out in Attachment G.

Motion carried unanimously.

E. 2016-17 Agenda Planners

Casey Drake, Assistant Principal at Lincoln High School, Patti Ritchay, Assistant Principal at East Junior High School, and Tracy Ginter, Principal at Wisconsin Rapids Area Middle School, reviewed proposed changes to the 2016-17 Agenda Planners for each of their buildings.

ES-7 Motion by John Benbow, second by Larry Davis, to approve the proposed modifications to the Lincoln High School Agenda Planner for 2016-17 as set out in Attachment H.

Motion carried unanimously.

ES-8 Motion by John Benbow, second by Sandra Hett, to approve the proposed modifications to the East Junior High School Agenda Planner for 2016-17 as set out in Attachment I.

Motion carried unanimously.

ES-9 Motion by John Benbow, second by Larry Davis, to approve the proposed modifications to the Wisconsin Rapids Area Middle School Agenda Planner for 2016-17 as set out in Attachment J.

Motion carried unanimously.

IV. Updates

There were no updates for the May, 2016 Educational Services Agenda.

V. Consent Agenda Items

- ES-1 Elementary English/Language Arts Curriculum and Partial Acquisition**
- ES-2 Purchase of *Writing Units of Study***
- ES-3 2016-17 Professional Development Plan**
- ES-4 Professional Days**
- ES-5 Additional Professional Development Day for Elementary Schools**
- ES-6 2017-18, and 2018-19 Calendars**
- ES-7 Lincoln High School Agenda Planner**
- ES-8 East Junior High School Agenda Planner**
- ES-9 Wisconsin Rapids Area Middle School Agenda Planner**

VI. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

- Co-curricular Code of Conduct (June)
- Academic and Career Planning (June)
- AGR (Sage) Report (July)
- Completion of the Secondary Science Acquisition (July)

Anne Lee adjourned the meeting at 7:55 p.m.